NCKU Moodle Instruction Manual – Lesson

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The lesson activity module enables a teacher to deliver content and/or practice activities in interesting and flexible ways.

A teacher can use the lesson to create a linear set of content pages or instructional activities that offer a variety of paths or options for the learner.

In either case, teachers can choose to increase engagement and ensure understanding by including a variety of questions, such as multiple choice, matching and short answer.

Depending on the student's choice of answer and how the teacher develops the lesson, students may progress to the next page, be taken back to a previous page or redirected down a different path entirely.

A lesson may be graded, with the grade recorded in the gradebook.

I. Add Lesson

1. Add

1. Click "Turn editing on" button in the course page.
2. Click “Add an activity or resource” link.

3. Open “Add an activities or resources” menu → Select "Lesson" and press the "Add" button
2. Setting
   1. General

   ![Image of Add an activity or resource window]

   **General**

<table>
<thead>
<tr>
<th>Name</th>
<th>moodle</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td></td>
</tr>
</tbody>
</table>

   (1) Name

   The name of lesson, it will show on course page

2. Appearance
(1) Progress bar
   If enabled, a bar is displayed at the bottom of lesson pages showing approximate
   percentage of completion.

(2) Display ongoing score
   If enabled, each page will display the student's current points earned out of the total
   possible thus far.

(3) Display left menu
   If enabled, a list of pages is displayed.
(4) Maximum number of answers

This setting specifies the maximum number of answers that may be used in the lesson.

3. Availability

(1) Available from/Deadline
The access time to this lesson

4. Flow control

(1) Provide option to try a question again

(2) Maximum number of attempts
(1) Provide option to try a question again
   If enabled, when a question is answered incorrectly, the student is given the option to try it again for no point credit, or continue with the lesson.

(2) Maximum number of attempts
   This setting specifies the maximum number of attempts allowed for each question.

5. Grade

<table>
<thead>
<tr>
<th>Grade</th>
<th>100</th>
<th>(1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade category</td>
<td>Uncategorised</td>
<td></td>
</tr>
<tr>
<td>Practice lesson</td>
<td>No</td>
<td>(2)</td>
</tr>
<tr>
<td>Custom scoring</td>
<td>Yes</td>
<td>(3)</td>
</tr>
<tr>
<td>Re-takes allowed</td>
<td>No</td>
<td>(4)</td>
</tr>
<tr>
<td>Handling of re-takes</td>
<td>Use mean</td>
<td>(5)</td>
</tr>
<tr>
<td>Minimum number of questions</td>
<td>0</td>
<td>(6)</td>
</tr>
</tbody>
</table>

(1) Grade
   The highest score in this lesson
(2) Practice lesson
   A practice lesson does not appear in the gradebook
(3) Custom scoring
   If enabled, then each answer may be given a numerical point value (positive or negative)
(4) Re-takes allowed
   If enabled, students can attempt the lesson more than once
(5) Handling of retakes
   If re-takes are allowed, this setting specifies whether the grade for the lesson is the mean or maximum of all attempts
(6) Minimum number of questions
   This setting specifies the minimum number of questions that will be used to calculate a grade for the activity
II. Add Content Page

A lesson is made up of a number of pages and optionally content pages. A page contains some content and usually ends with a question.

Associated with each answer to the question is a jump. The jump can be relative, such as this page or next page, or absolute, specifying any one of the pages in the lesson.

A content page is a page containing a set of links to other pages in the lesson, for example a Table of Contents.

1. Click lesson name

2. Click “Edit” tab. If there are no any pages, it will show “Add a content page” link

If the pages have existed, this page list all pages. Select “Add a content page” to add new page.
3. Setting
(1) Page title
The name of this page

(2) Page contents
The material content, it can insert image, video or hyperlink
(3) Content

The number of content is set in the lesson setting.

- Description: It uses to tell student what topic they are access.
- Jump: Select the page you want to jump to

Click “Save page” button to complete the added

4. Click preview icon

III. Add Question Page (for example - multichoice)

Teacher can create different type of question on question page and link to different page according to student’s answer.

Depending on the student's choice of answer and how the teacher develops the lesson, students may progress to the next page, be taken back to a previous page or redirected down a different path entirely.
1. Click “Edit” tab. If there are no any pages, it will show “Add a question page” link.

If the pages have existed, this page list all pages. Select “Question” to add new page.

2. Select the question type and click “Add a question page” button.
3. Setting

Score is only used when "Custom scoring" is enabled
(1) Page title
The title of this page

(2) Page contents
The content of this page

(3) Correct response
The number of content is set in the lesson setting.

- Answer: Provide the item that student select
- Response: If student fill in this answer, show the correct response
- Score: Each answer can then be given a numerical point value
- Jump: Each answer (for questions) has a corresponding jump. The jump can be relative, such as this page or next page, or absolute, specifying any one of the pages in the lesson.

Click “Save Page” to complete setting

4. Click preview icon

<table>
<thead>
<tr>
<th>Page title</th>
<th>Page type</th>
<th>Jumps</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Installing Moodle</td>
<td>Content</td>
<td>Random content page</td>
<td>Add a new page</td>
</tr>
<tr>
<td>elearning</td>
<td>True/false</td>
<td>Next page</td>
<td>Add a new page...</td>
</tr>
</tbody>
</table>
If you get the correct answer, it will show the response. Click continue button to get to setting page.

There are two situations if you get the wrong answer.

Situation A:
If teacher set “Provide option to try a question again”, student can answer the question again.

Situation B:
If teacher doesn’t set “Provide option to try a question again”, click continue to get to setting page.

【Note】If student got the wrong answer, the teacher can jump to the question related page, in order to let students re-learn.
IV. Cluster Application

If there are series of question pages provide for student in random, you can consist this pages in cluster

【Note】If you want to preview the question page, you need to change the role to student so that it will jump to the right page

The sample and setting are shown as below:

The pages created by lesson activity: content page 1, cluster page 1, question page 1, question page 2, question page, cluster end page, content page 2.

1. Cluster1 page will jump to the questions pages that haven’t been visited by default
2. question page 1, question page 2, question page 3 are all set to jump to cluster 1
3. If all question pages have been visited, cluster1 page will jump to cluster end page

1. Add cluster page before question page, select “Add a cluster” in the select menu
2. Add a cluster end page at the end of the last question page. Select “Add an end of cluster” in the select menu.
V. Preview

You can use preview feature to make sure that the pages are correct

1. Enter lesson page and click “preview” tab

   ![Moodle Preview](image)

   **Note** If you want to preview the question page, you need to change the role to student so that it will jump to the right page.
VI. Report

The “reports” shows the record of student in lesson. It contains view time and answers. Teacher can know student’s learning status.

1. Overview

Click “overview” tab and it will show student’s answer time. Click the answer link to view the detail.
2. Detailed statistics
Click “Detailed statistics” tab to view the percent of each answer selected
VII. Grade Essays

If teacher create essay question, teacher need to give the score manually.

1. Enter lesson page and click “Grade essays” tab. Click the answer record link and give the score and feedback comments

2. Give the score by selected the score in select menu and give the comment in the comment block.
3. Click “Email graded essays” to send the result to student

<table>
<thead>
<tr>
<th>Name</th>
<th>Essays</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>試用帳號06</td>
<td>6 January 2015, 5:42 PM Quiz</td>
<td>Email graded essays</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Email ALL graded essays</td>
</tr>
</tbody>
</table>

VIII. Contact Us

If you have any questions and suggestions about the system, please contact Teaching & Learning Technology Division, Extension 61024、61029.