

NCKU Moodle Instruction Manual – Activity Completed Tracking

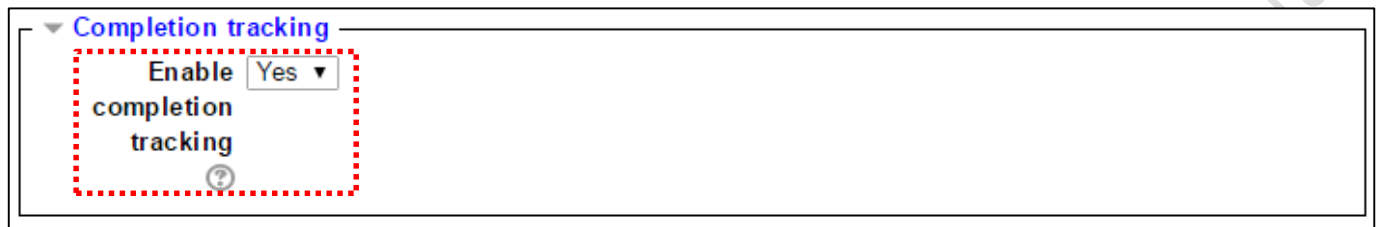
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NCKU Moodle Instruction Manual

The resources and activities can enable the completion tracking feature. The completed status is rely on conditions that teacher set or check manually by students. If the activity is completed, it is checked in square.

I. Enable Completion Tracking

The course need to enable the completion tracking feature at course setting page.



II. Activity Completed Setting

Teacher can set the completion tracking in every resource and activity.

1. Resource completion tracking



(1) The completion tracking contain three entries:

- Do not indicate activity completion
- Student can manually mark the activity as completed
- Show activity as complete when conditions are met

(2) Require view

The completed condition is required view

(3) Expect completed on

This setting specifies the date when the activity is expected to be completed

2. Activity completion tracking

Teacher can set the different completed condition based on activity type (for example, assignment, quiz).

Completion tracking

Require view Student must view this activity to complete it

Require grade Student must receive a grade to complete this activity

Require posts Student must post discussions or replies:

Require discussions Student must create discussions:

Require replies Student must post replies:

Expect completed on Enable

(1)

(1) Require view, require grade

If enabled, the activity is considered complete when a student receives a grade and view.

III. Activity Completion Report

Activity completion report provides all students' completed tracking report.

- Administration block → Reports → Activity completion

The screenshot shows the Moodle Administration interface. On the left is a navigation menu under the heading 'Administration'. The 'Reports' sub-menu is expanded and highlighted with a red dashed box. Within 'Reports', 'Activity completion' is also highlighted with a red dashed box and a red arrow points to it. The main content area on the right shows a list of topics: 'Topic 6', 'Topic 7', 'Topic 8', 'Topic 9', and 'Topic 10'.

- Administration
 - Course administration
 - Turn editing on
 - Edit settings
 - Course completion
 - Users
 - Reports
 - Learning statistics
 - Logs
 - Live logs
 - Activity report
 - Course participation
 - Activity completion
 - Grades
 - Backup
 - Restore
 - Import
 - Reset
 - Question bank
 - Switch role to...
 - My profile settings

2. Completed or not rely on the condition that teacher set.

Firstname / Surname	ID number	公佈欄	The reference for first week	Moodle	HW01	Course Forum
試用帳號09	test09	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
試用帳號08	test08	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
試用帳號07	test07	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
試用帳號06	test06	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
試用帳號05	test05	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
試用帳號04	test04	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
試用帳號03	test03	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
試用帳號02	test02	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
試用帳號01	test01	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Download in spreadsheet format \(UTF-8 .csv\)](#)
[Download in Excel-compatible format \(.csv\)](#)

IV. Contact Us

If you have any questions and suggestions about the system, please contact Teaching & Learning Technology Division, Extension 61024 ~ 61029.