

NCKU Moodle Instruction Manual – Group Assignment

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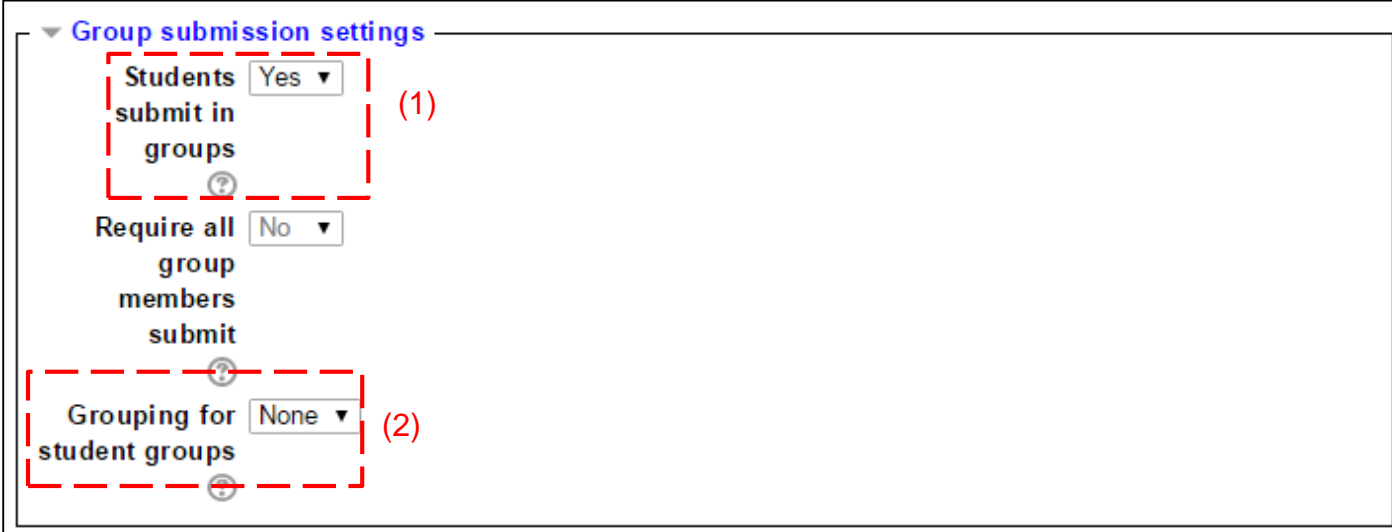
NCKU Moodle Instruction Manual

An assignment submission can hand in by individual or group. If teacher wants to let student collaboratively complete assignment, everyone in the group can add or modify the content. The assignment type can be a file or text. The grading method can be graded for group or individual.

【Note】 If the assignment is submitted by groups, teacher must grouping for student groups first.

I. Group Submission settings

The way to set group assignment is the same as setting general assignment. You just need to enable “Students submit in groups” feature at the “Group submission settings” block

A screenshot of the Moodle 'Group submission settings' block. The block is titled 'Group submission settings' and contains three main settings. The first setting, 'Students submit in groups', is set to 'Yes' and is circled in red with a '(1)' next to it. The second setting, 'Require all group members submit', is set to 'No'. The third setting, 'Grouping for student groups', is set to 'None' and is also circled in red with a '(2)' next to it. The entire settings block is enclosed in a dashed red border.

(1) Students submit in groups

If enabled, the assignment can be submit by group. A group submission will be shared among group members and all members of the group will see each other’s changes to the submission.

(2) Grouping for student groups

This is the grouping that the assignment will use to find groups for student groups. If not set - the default set of groups will be used.

II. Grading for Group Homework

Assignment allows “grading for groups” and “grading for each group member”. Teacher must enter advance grading page to processing grading for groups.

- Grading for group: Everyone in group has the same score.
- Grading for each member in group: Everyone in group can has different score.

Click the assignment name and click “View/grade all submissions” to enter the grading page.

Grading summary	
Groups	1
Submitted	0
Due date	Saturday, 7 November 2015, 12:00 AM
Time remaining	Assignment is due
Late submissions	No more submissions accepted
View/grade all submissions	

1. Quick grading

The “Group” field shows the student’s group. If teacher has enable the quick grading feature, you can directly input the score in the “Grade” field.

Select	First name	ID number	Status	Group	Grade
<input type="checkbox"/>	試用帳號09	test09	Submitted for grading Graded	group 1	85.00 / 100.00
<input type="checkbox"/>	試用帳號08	test08	Submitted for grading Extension granted until: Sunday, 8 November 2015, 5:55 PM	group 1	/ 100.00

2. Advance grading

(1) Enter grading page and click the grading icon

Grading action Choose...

Select	First name	ID number	Status	Group	Grade
<input type="checkbox"/>	試用帳號09	test09	Submitted for grading Graded	group 1	<input type="text"/> / 100.00
<input type="checkbox"/>	試用帳號08	test08	Submitted for grading Extension granted until: Sunday, 8 November 2015, 5:55 PM	group 1	<input type="text"/> / 100.00

- (2) You can grade the score, enter feedback comments type and upload feedback file in this page

The screenshot shows a Moodle grading interface with three main sections:

- Grade:** A text input field containing "85.00" is highlighted with a red dashed box. A blue callout box labeled "Input the score" points to it. Below the input field, it says "out of 100", "Current grade in gradebook: 85.00", and "Grading 1 out of 9 student".
- Feedback comments:** A rich text editor area is highlighted with a red dashed box. A blue callout box labeled "Input the comment" points to it. The editor has a toolbar with options like Paragraph, Bold, Italic, and Bulleted list. Below the editor, it says "Path: p".
- Feedback files:** A file upload area is highlighted with a red dashed box. A blue callout box labeled "Upload the feedback file" points to it. The area shows a file manager interface with a "Files" folder and a message: "You can drag and drop files here to add them." Below this, there is a "Notify students" dropdown menu set to "Yes".

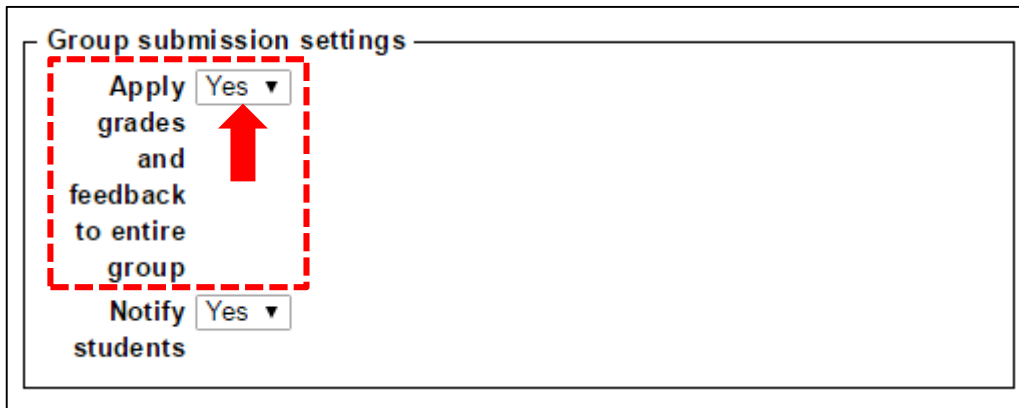
At the bottom of the form, there are three buttons: "Save changes", "Save and show next", and "Cancel". A red arrow points to the "Save changes" button, which is also highlighted with a red dashed box.

- (3) If the members in the group all have the same score, please set “Apply grades and feedback to entire group” as “Yes”. If not, you need to give the score to each group member and click save change to save the grading result.

Group submission settings

Apply grades and feedback to entire group Yes ▾

Notify students Yes ▾



III. Contact Us

If you have any questions and suggestions about the system, please contact Teaching & Learning Technology Division, Extension 61024 ~ 61029.