NCKU Moodle Instruction Manual – Embed Multimedia Resources

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The resources are not only text and image, adding some multimedia resources are more helpful for learning. Teachers can make video or image yourself or refer some from internet. YouTube, Wikimedia are good resources website. This document will show how to add some multimedia file from your computer and how to embed from YouTube, Wikimedia and Dropbox.

I. Toolbar

Editing area provide toolbar to let teacher make the resource easier. Click “Toolbar Toggle” icon to expand toolbar.

II. Insert Image

(1) Insert image from computer

1. Click the (Insert/edit image) icon
2. It will pop up a window, please click “Find or upload an image...”

3. Click “Upload a file” and click “Select a file” to select the file on your computer and click “Upload this file”.
4. After uploaded, you can preview the image. Click “insert” button to insert the image.

5. Back to the edited area and you can see the image be inserted.
(2) Insert image from Wikimedia

1. Click the (Insert/edit image) icon

2. It will pop up a window, please click “Find or upload an image...”
3. Click “Wikimedia” and input the keyword in the “Search for” textbox then click “Submit” button.

4. You can select from the result page.

5. Click “insert” to complete the insert
(3) Insert image from personal Dropbox

1. Click the (Insert/edit image) icon

2. It will pop up a window, please click “Find or upload an image...”
3. Click “Dropbox” and login

4. Login Dropbox with your Dropbox account and password.
5. Allow moodle to access your Dropbox, please click the button
6. Select the file

7. Click “insert” to complete the insert
III. Insert Moodle Media

(1) Insert from your computer

We recommend uploaded video in MP4 format. It is mainly used on the internet.

1. Click the "insert Moodle media" icon

2. It will pop up a window, please click "Find or upload a sound, video or applet..."
3. Click “Upload a file” and click “Select a file” to select the file on your computer, then click “Upload this file”.
4. You can preview the video after uploading and click “insert”.
5. Back to the editing area and you can see the video has been inserted

(2) Insert video from YouTube
Enter keyword to search the video and insert with the link
1. Click the “insert Moodle media” icon

2. It will pop up a window, please click “Find or upload a sound, video or applet...”

3. Click “YouTube” and input the keyword in the “Search for” textbox, then click “Submit” button.
4. Select the video you want in the result page
5. Click "Select this file"
6. You can preview after uploading and click "insert" to complete
7. Back to the editing area and you can see the video has been inserted

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Moodle 2.7 Overview
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Path: p » a
(3) Insert video from Wikimedia

1. Click the "insert Moodle media" icon

![Insert Moodle media icon](image)

2. It will pop up a window, please click “Find or upload a sound, video or applet...”

![Insert Moodle media window](image)

3. Click “Wikimedia” and input the keyword in the “Search for” textbox, then click “Submit” button.

![Search for keyword](image)
4. Select the video you want in the result page
5. Click “Select this file”
6. You can preview after uploading and click "insert" to complete
7. Back to the editing area and you can see the video has been inserted

(4) Insert video from Dropbox

1. Click the "insert Moodle media" icon
2. Then it will pop up a window, please click “Find or upload a sound, video or applet…”

3. Click “Dropbox” and login
4. Login Dropbox with your Dropbox account and password.
5. Allow moodle to access your Dropbox, please click the button

6. Select the file

7. Click “insert” the complete the insert
IV. Contact Us

If you have any questions and suggestions about the system, please contact Teaching & Learning Technology Division, Extension 61024, 61029.