NCKU Moodle Instruction Manual – Message Notification Management

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Moodle provides the feature of noticing subscribed forum posts, calendar event and personal message by popup window, email and APP notification. The system has set the default value. User can modify the setting according to this document.

I. Setting Messaging Page

1. Click “Messaging” in the “Administration” block

2. Enter the Messaging Page
II. Setting Notification

The setting entries contain notification timing and notification method. The system regards whether the user login platform to distinguish notification timing. Notification method contain “Popup window”, “Email”, “APP notification”. “APP notification” method is suitable for the user who has installed Moodle APP. “Email” send the email to notification user. “Popup window” show the popup window when user login moodle, as shown below:
Moodle provides several message types.

1. Personal messages
   The message between users

<table>
<thead>
<tr>
<th>System</th>
<th>Popup notification</th>
<th>Email</th>
<th>Mobile notifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>When I'm logged in</td>
<td>✔️</td>
<td>☐</td>
<td>✔️</td>
</tr>
<tr>
<td>When I'm offline</td>
<td>☐</td>
<td>✔️</td>
<td>✔️</td>
</tr>
</tbody>
</table>

2. Calendar event notification
   This interface can set different type of event according to different role. It provide site, course, group and user event.
   - Site event : Added by administer, every user can see it.
   - Course event : Added by teacher or TA, every participant in course can see it.
   - User event : Added by every user, personal event, only the user who add can see it.
   - Group event : Added by teacher or TA and set the group, only the user in the group can see it.
3. Subscribed forum posts

If you have subscribed forum, it will notified whenever there is a new topic or reply.

III. Contact Us

If you have any questions and suggestions about the system, please contact Teaching & Learning Technology Division, Extension 61024、61029.