NCKU Moodle Instruction Manual – Bulletin Board

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Each course has a preset "bulletin board", mainly to let teachers to publish course bulletin, only teachers and teaching assistants can post announcements. If teacher wants students to discuss, he/she needs to establish a forum.

[Note] Regarding to set bulletin board, please refer to "Forum" file.

All course participants will be joined in the subscription list by default, so as long as the teacher posted an announcement on the bulletin board, system will send email to all the course participants after 30 minutes.

I. Post Announcement

1. Click on the bulletin board, enter the bulletin board

2. Click the "Add a topic 'button

3. Input the subject and message, then press the "post to Forum" button.
4. After posting, you can edit the post within 30 minutes.
II. Disable Subscription

All course participants will be joined in the Bulletin board subscription list by default, so long as the teacher posted the announcement on the bulletin board, system will send email to all the course participants after 30 minutes.

If teachers want students to take the initiative to watch course announcement, just disable the subscript feature so that it will no longer notify subscribers.

1. Start the edit mode, click “Subscription mode” to expand

2. Click "Subscription disabled" to close subscript feature.
III. Contact Us

If you have any questions and suggestions about the system, please contact Teaching & Learning Technology Division, Extension 61024, 61029.