

NCKU Moodle Instruction Manual – Layout tool

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NCKU Moodle Instruction Manual

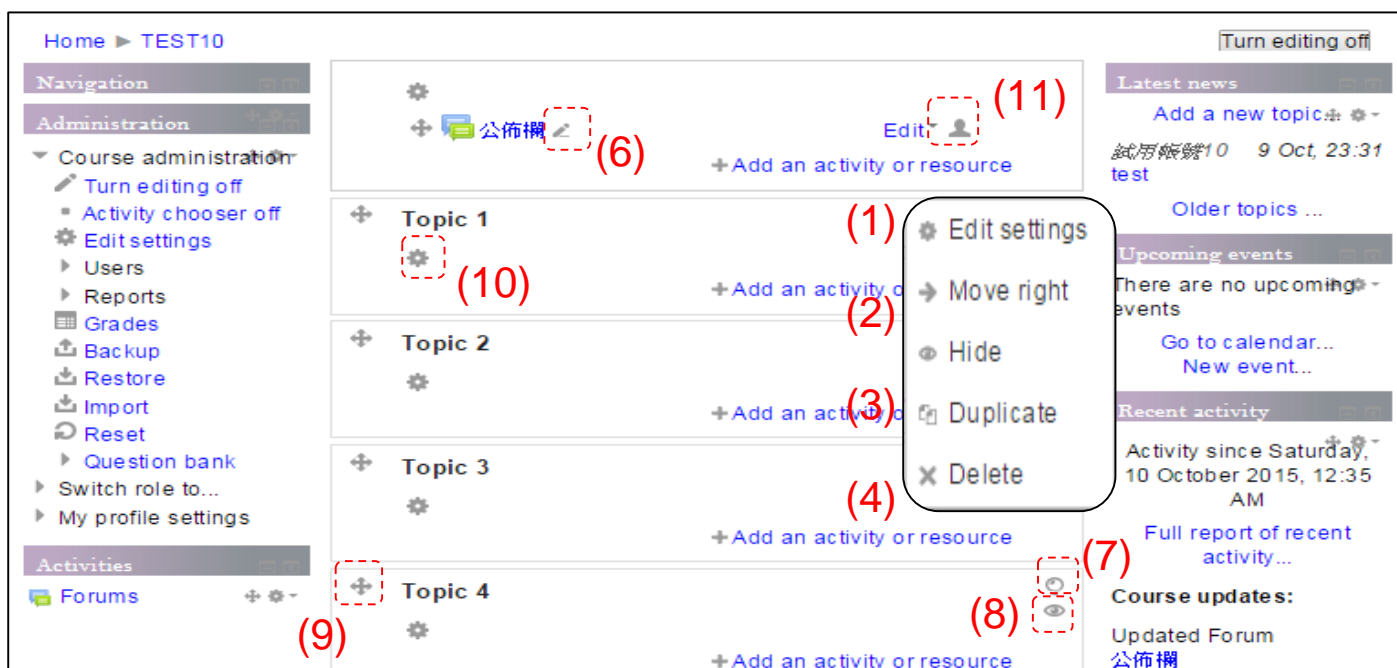
Teaching materials or activities can only be created in "edit mode" and Moodle can setting, location layout for created materials and activities in "edit mode". This document describes the tools in "edit mode"

I. Features Description

1. Click "Turn editing on" button in the course page.









2. Enter "edit mode", course page show a variety of feature illustrated :



The following is a description of each function

No.	Icon	Name	
(1)		Edit settings	Edit materials / activities
(2)		Move right	Move materials / activities to the right to increase the indent, in order to organize layout
(3)		Hide	Hide materials / activities so that students can't see it. however, teachers and assistants still can see it
		Show	Display the hidden item
(4)		Duplicate	Duplicate this materials / activities
(5)		Delete	Delete this materials / activities
(6)		Edit title	Edit the name of materials / activities
(7)		Highlight this topic as current topic	Highlight topic. It can be used to represent the topic of the current topic

(8)		Hide topic	Hide topic so that students can't see it; however, teachers and assistants still can see it
(9)		Move	Move the location of material /active
(10)		Edit summary	Edit the unit name of the section name and summary
(11)		No groups	The group status of the item is "No groups" click to change
		Separate groups	The group status of the item is " Separate groups " click to change group status
		Visible groups	The group status of the item is " Visible groups " click to change group status

II. Contact Us

If you have any questions and suggestions about the system, please contact Teaching & Learning Technology Division, Extension 61024 · 61029.